

Undergraduate Research Paper Guidelines

TERM PROJECT

RESEARCH PAPER

Due Date: 2 weeks before final exams

Documentation Style

You are to double-space all pages of the paper with one inch top, bottom, left, and right margins. Indent the first word of each paragraph one-half inch from the left margin. At the right margin of each page, place a page number one-half inch from the top margin. The font size of the body of the paper is to be 12.

The paper is to include a title page, a table of contents, the body of the paper, and references. You are required to cite at least eight (8) different works in the paper. Footnotes (use endnotes) are required at the appropriate places. The reference page list works alphabetically by each author's last name that is directly referenced in the paper. Place the references on a separate page. Begin the first line of each reference at the left margin; indent subsequent lines of the same reference one-half inch from the left margin.

Requirements

- The body of the paper is to be at least 12 but not more the 20 pages in length.
- Use the *MLA Guide in Writing Research Papers* for more hints and pointers.
- The conclusion section should include your personal views/comments about the material that you have covered in the research paper.

Presentation

You are required to make an oral presentation of your research in class. Create your visual materials using presentation software such as MS Powerpoint or Adobe Acrobat. Design your presentation to cover the most pertinent topics within your allotted time which is **15 minutes**. An oral presentation without any visual material is totally unacceptable.

Evaluation

The grade will be based on: (a) **oral presentation (30%)**, (b) **written paper (60%)** and (c) **documentation and style (10%)**.